

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Tuesday, February 18, 2025 6:45 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. Mrs. Poulas, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Ashley Hecht, Student Representative		
<u>Aye</u> Victor Koziol, Student Representative		

- D. **CLOSED SESSION**

Motion by Mr. Brown, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>*Aye</u> Mrs. Wildermuth, <i>Vice President</i>
		<i>*Arrived @ 6:51pm</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of February, 2025 at 6:46 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mrs. Small, seconded by Mr. Brown, that the meeting is called to public session at 7:21 PM.

Aye Mr. Brown

Aye Mr. Natale

Aye Mr. Stewart

Absent Mrs. Grater

Aye Mrs. Perez

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Mallimo-Orna

Aye Mrs. Small

Aye Mrs. Poulas, *President*

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in our schools.

F. PRESENTATIONS

- Mr. William Chadwick and Ms. Sherry Moore, JTHS Teachers, recognized Student Author Carla Madueno.
- Mrs. Maria Dunbar, Business and Finance Academy Supervisor, Mrs. Jessica Brennan, Multimedia, Broadcasting & Journalism Academy Supervisor, and Mr. Christopher Hiben, STEM Academy Supervisor recognized the 2025-2026 accepted JTHS Academy students.
- Mrs. Jeanne Howe, Superintendent, reported on SY2024-2025 SSDS Period 1.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- Student Representative Ashley Hecht reported on the NHS volleyball game and Buffalo Wild Wings fundraiser, Kindness Challenge, winter sports, and midterms. Miss Hecht also reported the high school hosted an AP Elective Fair and a leadership conference for local students participating in student council, a drug prevention conference and meeting with Representative Mikie Sherrill.
- Student Representative Victor Koziol reported on the upcoming dine to donate at Buffalo Wild wings, the Glammies (senior award show), DECA and FBLA competitions, and the spring musical "*The Little Mermaid*".

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mrs. Wildermuth reported the Committee met on February 3, 2025 and was provided an update on recent heating and plumbing issues. The Committee also discussed a proposal for the 2024-25 audit, vehicle sale/auction results, the 2025-2026 budget, and reconfiguration updates such as aftercare options for 4th and 5th grade students.
- **Policy and Personnel Committee** - Mr. Natale reported the Committee met on February 3, 2025 and discussed open positions, leaves of absences, and policy and regulations. Mr. Natale noted one policy, #7510, had been tabled to the March agenda.
- **Education Committee** - Mrs. Small reported the Committee met on February 3, 2025 and reviewed the middle school master schedule, 2024-2025 calendar revisions, and day and overnight field trips. She noted other items on the agenda have been moved to the March meeting.
- **Negotiations Committee** - Mr. Brown reported the Committee met and progress was made. There are currently two future meetings scheduled.

- **Community Relations Committee** - Mrs. Wildermuth reported on the goals of the Committee and noted they are looking to seek feedback from the community on topics that should be addressed, such as the rollout of the budget, chain of command, and HIB vs. Conflict. Mrs. Wildermuth also highlighted the role of a Board Member in HIB and advised of the intent to keep the reconfiguration page of the website as up to date as possible.
 - ❖ Mrs. Perez inquired about showcasing good news in the district, such as student-author Miss Madueno's children's book.
- **New Jersey School Board Association** - Mr. Stewart attended the county meeting and reported the district's representative, Charlene Petersen, is retiring. He also noted there are two training sessions available for Board/Superintendent relationship. Mr. Natale noted the association is working on creating effective board culture. He also reported the number of signatures for board member candidate nominating petitions have increased from 10 to 25.
- **Morris County Education Services Commission** - Mrs. Perez reported the commission did a presentation on nonpublic services, reviewed the audit, discussed sustainability of continuing to offer services, and the purchase of the Morris Regional Day School.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mr. Brown, that the Executive Session minutes of the January 21, 2025 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Stewart, seconded by Mr. Natale, that the Regular Meeting minutes of the January 21, 2025 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

K. FINANCE AND BUILDING NEEDS

Motion by Mr. Brown, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.11, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

K.1 Motion to approve the purchase order list dated January 2025 in the amount of \$309,074.61.

K.2 Motion to approve the vendors' bills list for release, on or after February 19, 2025, in the amount of \$556,915.82.

K.3 Motion to approve the check register as of January 2025 in the amount of \$5,729,477.07.

Fund	Amount
General Fund (10)	\$5,248,195.63
Special Revenue Funds (20)	\$481,281.44
Total	\$5,729,477.07

- K.4** Motion to approve the funds transfers in the 2024-2025 Fiscal Year, dated January 31, 2025, in the amount of \$958,791.09.
- K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of January 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of December 31, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.7** Motion to authorize the School Business Administrator to seek Department of Education approval for a transfer in the amount of \$34,759 which exceeds more than 10% of the original budgeted amount when combined with previous transfers, from the Central Services & Administrative Information Technology to accommodate for an unexpected need for substitutes for school administrators.
- K.8** Motion to approve Joint Transportation Agreement between Jefferson Township Board of Education and Warren County Special Services School District for the 2025-2026 school year.
- K.9** Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
JTHS Technology Education Department	Basswood	N/A
Technology Department/District	Various fully depreciated equipment (list of equipment available upon request)	Various

- K.10** Motion to accept the following donations in accordance with Policy 7230, Gifts, Grants, and Donations:

Item/Purpose	Grantor	Amount
Cheryl Miskimon Memorial Humanities Scholarship	Ron & Pat Cantoni	\$2,000
Gift Cards to be used to offset costs associated with preparation and/or provision of school meals for Jefferson Township students and families in need	Albertsons Companies Foundation	\$3,750

- K.11** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix A are attending the named professional development seminar at such identified venues;

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable. (*Appendix A*)

L. PERSONNEL

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

Mrs. Poulas acknowledged the retirement of Jefferson Township High School Principal, Mr. Lipton.

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

- L.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Creazzo, Stephanie 11-000-100-101-290	Appoint	Teacher - Social Studies (LTS) LTS-HS-SOST-HS-01		\$290.45/ diem	JTHS	3/24/25	6/20/25	Covering #2632
DeGroat, Roger* 11-140-100-101-290	Appoint	Teacher - Health and Physical Education (LTS) LTS-MH-PHYS-MS-01		\$290.45/ diem	JTHS/JTMS	2/24/25	6/20/25	Covering #1943
Fazliu, Largime	Location Change	Custodian (LTS) LTS-BO-FACI-NA-01			Central Office	1/28/25	5/1/25	
Giegerich, Danielle 11-000-216-101-001	Location Change	Speech Language Specialist			Stanlick	2/3/25	6/30/25	
Grey, Jr., Glenn	Location Change	Custodian CUS-HS-FACI-NA-08			JTHS	1/28/25	5/1/25	
Headley, Susan	End Date Adjustment	Teacher - Grade 2 (LTS)			White Rock		6/20/25	Covering #2819
Heller, Leslie 11-213-100-101-290	Appoint	SLE Coordinator (LTS) LTS-HS-SLEC-HS-01		\$290.45/ diem	JTHS	3/31/25	6/20/25	Covering #1845
Hirsch, Jennifer	Extra Hours	School Nurse		\$59.19/hr.	Briggs	2/4/25	2/4/25	Not to exceed 2.5 hours for preschool registration
Lipton, Kevin	Retirement	Principal			JTHS	7/1/25		Retiring after more than 14 years in district
Luecht, Kimberly	Extra Hours	Secretary		\$30.91/hr.	Briggs	2/4/25	2/4/25	Not to exceed 2.5 hours for preschool registration
Luongo, Loretta 11-140-100-101-290	Appoint	Teacher - Art (LTS) LTS-HS-ART-HS-03		\$290.45/ diem	JTHS	2/4/25	4/7/25	Covering #2038
Morgan, Lucas 11-000-262-100-260	Appoint	Custodian CUS-MS-FACI-NA-04	1	\$53,872	JTMS	3/1/25	6/30/25	Replacing L. Villano
Osorio, Brittney 11-000-217-106-005	Appoint	Special Education Aide AIL-CL-SPED-ES-13	1	\$25.39/hr.	Cozy Lake	3/3/25	6/30/25	Replacing C. Ricciardi
Paccioretti, Kate* 11-130-100-101-290	Appoint	Teacher - ELA (LTS) LTS-MS-ELAG-MS-01		\$290.45/ diem	JTMS	2/18/25	4/7/25	Covering #168
Percy, Meredith 11-140-100-101-290	Appoint	Teacher - Business (LTS) LTS-HS-BUSI-HS-01		\$290.45/ diem	JTHS	1/27/25	2/18/25	Covering #20

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Spencer, Cheryl 11-000-216-101-007 (.8) 11-000-216-101-008 (.2)	Location Change	Speech Language Specialist			JTHS/JTMS	2/3/25	6/30/25	
Staples, Karen 11-000-218-104-290	Adjusted Start Date	School Counselor (LTS)				2/14/25		Covering #3581
Tierney, Christina	Resignation	Special Education Aide			JTMS	2/12/25		Last day of work, 2/11/25
Vera, Ana 11-000-262-100-290 (.33) 20-218-200-110-290 (.67)	Location Change	Custodian CUS-BR-FACI-NA-01			Briggs	1/28/25	5/1/25	
Voswinkel, Amanda	Resignation	LDT-C			Stanlick	4/14/25		Last day of work, 4/11/25
West, Elizabeth	Extra Hours	School Counselor		\$70.29/hr.	Briggs	2/4/25	2/4/25	Not to exceed 2.5 hours for preschool registration
Young, Sarah* 11-213-100-101-290	Appoint	Teacher - Special Education (LTS) LTS-WR-SPED-ES-08		\$290.45/diem	White Rock	2/20/25	6/20/25	Covering #2830

* Mentor required

B. LEAVES OF ABSENCE		
Employee ID#	Nature of Action	Effective
824‡	Family Leave	Leave of absence beginning 2/24/25 through 4/1/25 utilizing unpaid days
1412	Medical/Family Leave	Leave of absence beginning 5/19/25 through the end of the school year utilizing 24 personal illness days, expected to return 11/24/25
2819	Adjusted End Date	Extending unpaid leave of absence through 6/30/25
2830	Medical/Family Leave	Leave of absence beginning 2/20/25 through the end of the school year utilizing 45 personal illness and 2 family illness days with the remainder of the leave unpaid (NJFLA/FMLA)
3014	Adjusted Start Date and Extension	Leave of absence beginning 2/3/25 through the end of the school year utilizing 40 personal illness, 2 personal, and 2 family illness days with the remainder of the leave unpaid (NJFLA/FMLA)
3207‡	Intermittent Medical Leave	Intermittent leave of absence beginning 1/21/25 through 6/30/25 utilizing unpaid days as needed
3497‡	Intermittent Medical Leave	Intermittent leave of absence beginning 1/6/25 through 3/27/25 utilizing unpaid days as needed
3543‡	Medical/Family Leave	Leave of absence beginning 6/9/25 through the end of the school year utilizing 10 personal illness days
3552‡	Intermittent Medical Leave	Intermittent leave of absence beginning 1/13/25 through 2/11/25 utilizing unpaid days as needed
3735‡	Medical/Family Leave	Leave of absence beginning 3/31/25 through the end of the school year utilizing 7 personal illness, 2.5 personal, 3.25 family illness days with the remainder of the leave unpaid

‡ Non-tenured staff; leave granted at sole discretion of the Board.

C. SUBSTITUTES					
Name	Nature of Action	Position	Location	Date Effective	Date Termin.
Hoekstra, Jonathan	Appoint	Custodian	District	2/10/25	6/30/25
LeVon-Zayas, Larissa	Appoint	Teacher, Aide	District	2/5/25	6/30/25
O'Neill, Noreen	Appoint	Aide	District	3/24/25	6/30/25
Parete, Lindsey	Appoint	Aide	District	2/19/25	6/30/25
Predmore, Delanie	Appoint	Teacher, Aide	District	2/19/25	6/30/25

D. BEDSIDE INSTRUCTION					
Name	Nature of Action	Position	Location	Date Effective	Date Termin.
Johnson, Liliana	Appoint	Bedside Instruction	District	1/29/25	6/30/25
Kalish, Jason	Appoint	Bedside Instruction	District	1/17/25	6/30/25

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	
JTHS								
Thompson, Marcus	Appoint	Flag Football			JTHS	3/10/25	6/15/25	
Motto, Jason	Appoint	Flag Football			JTHS	3/10/25	6/15/25	
JTMS								
Meade, Colleen	Resignation	Homework Club Monitor (.5 stipend)			JTMS	1/23/25		
Sarmiento, Ashley	Appoint	Homework Club Monitor (.5 stipend)			JTMS	1/24/25	6/30/25	

F. 2024-2025 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Spring									
Boyle, Johnathan	Appoint	Asst. Track (Boys/Girls)	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Breeman, Steven	Appoint	Volunteer - Baseball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Bruseo, Darren	Appoint	Head Golf (Girls)	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Cannarozzi, Katelyn	Appoint	Head Lacrosse (Girls)	3	\$8,123	\$200	\$8,323	JTHS	3/10/25	6/15/25
Chapman, Shannon	Appoint	Head Track (Girls)	3	\$8,123	\$450	\$8,573	JTHS	3/10/25	6/15/25
Cuddy, Kevin	Appoint	Asst. Baseball	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
DiGennaro, Peter	Appoint	Asst. Track (Boys/Girls)	2	\$4,985	\$0	\$4,985	JTHS	3/10/25	6/15/25
Eastman, Christopher	Appoint	Asst. Track (Boys/Girls)	3	\$5,611	\$1,200	\$6,811	JTHS	3/10/25	6/15/25
Groff, William	Appoint	Volunteer - Softball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Kalish, Jason	Appoint	Head Baseball	3	\$8,123	\$600	\$8,723	JTHS	3/10/25	6/15/25
Kiely, Shawn	Appoint	Asst. Baseball (.5)	3	\$2,805.50	\$0	\$2,806.50	JTHS	3/10/25	6/15/25
Millar, Matthew	Appoint	Asst. Softball	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Montgomery, Sarah	Appoint	Asst. Lacrosse	3	\$5,611	\$100	\$5,711	JTHS	3/10/25	6/15/25
Myslinski, Ryan	Appoint	Asst. Softball	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Pearce, Amy	Appoint	Head Softball	3	\$8,123	\$200	\$8,323	JTHS	3/10/25	6/15/25
Reid, James	Appoint	Head Lacrosse (Boys)	3	\$8,123	\$650	\$8,773	JTHS	3/10/25	6/15/25
Reilly, Griffin	Appoint	Asst. Volleyball	2	\$4,985	\$0	\$4,985	JTHS	3/10/25	6/15/25
Rose, Gino	Appoint	Head Volleyball (Boys)	3	\$8,123	\$600	\$8,723	JTHS	3/10/25	6/15/25
Ruban, Gary	Appoint	Volunteer - Baseball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Ruffo, Philip	Appoint	Volunteer - Softball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Ruffo, Suzanne	Appoint	Volunteer - Softball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Thide, Jeremy	Appoint	Head Golf (Boys)	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Thompson, Marcus	Appoint	Asst. Lacrosse	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Thompson, Trevor	Appoint	Volunteer - Baseball	-	\$0	-	\$0	JTHS	3/10/25	6/15/25
Toth, Robert	Appoint	Asst. Lacrosse	3	\$5,611	\$0	\$5,611	JTHS	3/10/25	6/15/25
Urbano, Jack	Appoint	Asst. Baseball (.5)	3	\$2,805.50	\$0	\$2,806.50	JTHS	3/10/25	6/15/25

L.2 Motion to approve Course Reimbursements as indicated below:

FALL 2024 – ADMINISTRATORS					
Name	College/University	Course	Approval #	Credits	Total
Lonie, Michael	St. Peter's University	School Policy Analysis	ADMIN01	3	\$3,075
		Innovative Strategies in Educational Leadership	ADMIN02	3	\$3,075

M. EDUCATION

Motion by Mr. Stewart, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

M.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for December 16, 2024 through January 21, 2025.

M.2 Motion to approve student placement for the 2024-2025 school year, as indicated below plus related services as needed:

Local ID	School	Tuition	Effective
8805299388	West Milford High School	\$19,435.80	9/16/24-6/30/25

M.3 Motion to approve the following day field trips:

School, Group/Activity	Location
JTMS Selected Students	Morristown, NJ
JTHS CBI (Community Based Instruction)	Oak Ridge, NJ
JTHS Academic Bowl Team Competition	Sparta, NJ

School, Group/Activity	Location
White Rock Elementary School, 1st Grade	Oak Ridge, NJ
JTHS CBI (Community Based Instruction)	Butler, NJ
JTHS Band and Chorus	Wharton and Oak Ridge, NJ
JTHS CBI (Community Based Instruction)	Succasunna, NJ
White Rock Elementary School, 5th Grade Band and Chorus	Oak Ridge, NJ
Arthur Stanlick Elementary School, 4th Grade Band and Chorus	Morristown, NJ
White Rock Elementary School, 4th Grade Band and Chorus	Morristown, NJ
JTMS Gateways, 7th and 8th Grade	New York, NY
White Rock Elementary School, 2nd Grade	Easton, PA
White Rock Elementary School, 3rd Grade	Bronx, NY
JTHS Academy of Environmental Science	Highlands, NJ
Arthur Stanlick Elementary School, 4th Grade	Highlands, NJ

M.4 Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTHS DECA State Competition	Atlantic City, NJ
JTHS Spring Track, Group Championship	Franklinville, NJ

M.5 Motion to approve the recommendation of the Superintendent to disenroll student SID# 3422986355.**N. POLICY**

Motion by Mr. Stewart, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Mallimo-Orna	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

N.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations (*available on district website for review*):

File Code	Title	Nature of Change
P 2365	Acceptable Use of Generative Artificial Intelligence (AI)	N
P 5111	Eligibility of Resident/Nonresident Students	M & RV
P 5460	High School Graduation	M & RV
P 5512	Harassment, Intimidation, or Bullying	M & RV
P 5516	Use of Electronic Communications	RV
R 5516	Use of Electronic Communications	N
P 5533	Student Smoking	M & RV
R 5533	Student Smoking	RV
P 5701	Academic Integrity	N
P 5710	Student Grievance	RV
P&R 7441	Electronic Surveillance In School Buildings and On School Grounds	M & RV
P 8500	Food Services	M & RV
P 9163	Spectator Code of Conduct for Interscholastic Events	M & N
P&R 9320	Cooperation with Law Enforcement Agencies	M & RV

KEY: P - Policy R - Regulation N – New RV – Revised M - Mandate A - Abolish

O. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

- Integrated Pest Management Annual Report - Mrs. Howe reported that the plan has been implemented and training has occurred. No changes are recommended.

- Harassment, Intimidation and Bullying Incidents (HIB) for the period of January 21, 2025 through February 18, 2025:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	0	0	0
Cozy Lake	1	0	1
White Rock	0	0	0
Jefferson Twp. Middle School	3	0	3
Jefferson Twp. High School	2	1	1

- Enrollment as of 1/31/25:

	January 2024	January 2025
Grades PreK	247	294
Grades K-5	1,051	1,036
Grades 6-8	567	549
Grades 9-12	840	795
TOTAL	2,705	2,674
Tuition students received	1	2
Out-of-district placement	19	15

P. COMMUNICATIONS

- None

Q. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

- An audience member reported the robotics team competed twice this past weekend and made it to the quarter finals. They commended the students' many hours spent working and applying skills, and advocated for the students to attend an upcoming competition.
- A member of the robotics team requested an exception be made to the 30 day notice requirement and allow the team to attend an upcoming competition.
- Mrs. Perez, in speaking as a parent, reported she witnessed the robotics competition and thought it was impressive. She requested the board and administration reconsider and allow the team the opportunity to participate.
- An audience member and SEPAG (Special Education Parent Advisory Group) representative reported there is an upcoming presentation on county services available to families with special education students. They also requested data on enrollment vs. case managers, the reason for the large amount of turnover in that department, and noted parents want stability in case management.
 - ❖ Mrs. Howe advised the SEPAG items will be added to the Policy and Personnel agenda.

R. OLD BUSINESS

- None

S. NEW BUSINESS

- None

T. CLOSED SESSION

The Board did not convene to Closed Session at this time.

U. ADJOURN

Motion by Mr. Stewart, seconded by Mr. Brown, to adjourn the meeting at 8:46 PM.

Aye Mr. Brown

Aye Mr. Natale

Aye Mr. Stewart

Absent Mrs. Grater

Aye Mrs. Perez

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Mallimo-Orna

Aye Mrs. Small

Aye Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi	Misc. Fees (including parking/ tolls/misc fees)	Total Expense
Koch, William	3/11/25-3/13/25	Atlantic City, NJ	Annual Directors of Athletics of NJ Conference	\$475.00*	-	\$138.00	\$68.00	2.5	\$142.41	\$35.00	\$1,098.41*

All Meals are prorated 75% on travel days per GSA guidance

**Revised registration fee - employee previously approved on 1/21/25 agenda.*