

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, December 16, 2024 6:15 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

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District Vision Statement

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

- A. Mrs. Poulas, called the meeting to order at 7:52 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, NJ HERALD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Ashley Hecht, Student Representative		
<u>Aye</u> Victor Koziol, Student Representative		

- D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould ( <i>Arrived @ 6:38pm</i> )	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of December, 2024 at 6:20 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mr. Natale, seconded by Mr. Brown, that the meeting is called to public session at 7:49 PM.

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

**E. CERTIFIED ELECTION RESULTS** Three Year Terms: January 1, 2025 – December 31, 2027  
(3 seats)

<u>Name</u>	<u>Votes</u>
Mallimo-Orna, Christine	4,067
Brown, Christopher	3,838
Natale, Christopher	3,339
Gould, Amy	2,546
Write In	641

Mrs. Poulas thanked Mrs. Gould for her service to the district.

**F. SUPERINTENDENT'S REPORT**

**G. PRESENTATIONS**

- Mr. Ray Sarinelli, Jr., of auditing firm Nisivoccia, LLP, presented the district's 2023-2024 Annual Audit Report.
- Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, and Mr. William Koch, Director of Athletics, Supervisor of Health and Physical Education, Supervisor of Nursing Services recognized the JTHS Girls' Volleyball Team and Coaches for their outstanding season and NJSIAA State Championship Title.
- Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, and Mr. William Koch, Director of Athletics, Supervisor of Health and Physical Education, Supervisor of Nursing Services acknowledged Mr. Gino Rose as the NJSIAA Girls' Volleyball Coach of the Year.
- Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, Mr. Kevin Lipton, JTHS Principal, and Mr. Christopher Hiben, Supervisor of K-12 Science; 6-12 Math; Advisor for the Academy for Environmental Science; and Advisor for the STEM Academy acknowledged the Governor's Environmental Excellence Awards recipients.

**H. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- An audience member thanked Mrs. Gould for her service to the community.

Mrs. Poulas clarified that the first public comment of the meeting is reserved for agenda action items only.

**I. STUDENT REPRESENTATIVES**

- Student Representative Ashley Hecht reported on the National Honor Society Breakfast, school play, holiday concert, start of the winter sports season, senior class tricky tray, and the GSA holiday party. Miss Hecht also reported the Youth Coalition is preparing for their upcoming trip, and noted the start of Spirit Week.

- Student Representative Victor Koziol reminded everyone of the upcoming early dismissal and school closure. He also reported there will be a Trivia Night on January 17, the NHS will be canning at a local bagel shop, and promoted the NHS teacher-student volleyball game.

## J. COMMITTEE REPORTS

- **Education Committee** - Mrs. Wildermuth reported the Committee met on December 2, 2024 and was presented with a lesson on differentiated instruction. The Committee also reviewed how Linkit data is used, AP Chemistry concurrent credit, internal academies at JTHS, and approval of field trips.  
Mrs. Gould asked for clarification on concurrent credit.  
Mrs. Howe provided clarification.
- **Building Needs and Finance Committee** - Mrs. Gould reported the Committee met on December 3, 2024 and was provided a Reconfiguration Update. The update included school day start and end times, results of a recess survey, reconfiguration team visit to the Orange Avenue School in Cranford, NJ, and the renaming of the middle school. The Committee also received 2024-2025 and 2025-2026 budget updates.  
Mrs. Perez asked if the district utilizes the services of the Ed Services Commission.  
Mrs. Giacchi noted we work with both the Morris and Sussex County Education Services Commissions.
- **Negotiations Committee** - Mr. Natale reported the Committee met on December 10, 2024 and will have additional meetings scheduled in the new year with the JTEA.
- New Jersey School Boards Association - Mr. Stewart reported on a recent meeting and advised what the NJSBA will be working towards in 2025.
- Morris County Education Services Commission - Mrs. Perez provided an update on the Commission's audit and highlighted new transportation legislation.
- Morris County School Boards Association - Mr. Natale reported the MCSBA provided guidance on effective board cultures and good governance at the last meeting of 2024. He also noted the legislative committee also provided an update on recently passed legislation.

## K. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mr. Brown, that the Executive Session minutes of the November 18, 2024 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Natale, seconded by Mrs. Gould, that the Regular Meeting minutes of the November 18, 2024 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

## L. FINANCE AND BUILDING NEEDS

Motion by Mrs. Gould, seconded by Mr. Brown, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.9, as described below:

Aye Mr. Brown  
Aye Mrs. Gould  
Absent Mrs. Grater

Aye Mr. Natale  
Aye Mrs. Perez  
Absent Mrs. Small

Aye Mr. Stewart  
Aye Mrs. Wildermuth, *Vice President*  
Aye Mrs. Poulas, *President*

- L.1** Motion to accept and approve the July 1, 2023 through June 30, 2024 Comprehensive Annual Financial Report, which contains no audit recommendations. *(Copy available for review)*
- L.2** Motion to approve the purchase order list dated November 2024 in the amount of \$208,304.10.
- L.3** Motion to approve the vendors' bills list for release, on or after December 17, 2024, in the amount of \$818,910.66.
- L.4** Motion to approve the check register as of November 2024 in the amount of \$5,993,298.58.

Fund	Amount
General Fund (10)	\$5,522,924.02
Special Revenue Funds (20)	\$470,374.56
Total	\$5,993,298.58

- L.5** Motion to approve the funds transfers in the 2024-2025 Fiscal Year, dated November 30, 2024, in the amount of \$167,134.85.
- L.6** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of November 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- L.7** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of October 31, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.8** Motion to approve Change Order #001 in the amount of \$33,820.00 and Change Order #002 in the amount of \$30,800.00 to Advanced Roofing for modifications to the original scope of work in the Roof Replacement at White Rock Elementary School, resulting in an overall reduction of \$64,820.00, inclusive of the unused portion of the project allowance, as described below:

Original Contract Amount	\$1,450,000.00
Change Order #001 (reduction of allowance)	\$33,820.00
Change Order #002 (reduction of allowance)	\$30,800.00
Original Allowance	(\$150,000)
<b>Final Contract Amount</b>	<b>\$1,364,620.00</b>

- L.9** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

*WHEREAS*, the employees listed in Appendix A are attending the named professional development seminar at such identified venues;

*WHEREAS*, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

*WHEREAS*, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

*WHEREAS*, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

*NOW THEREFORE BE IT RESOLVED*, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

*BE IT FURTHER RESOLVED*, the expense is justified and therefore reimbursable. (*Appendix A*)

## **M. PERSONNEL**

Motion by Mr. Stewart, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye/Abstain</u> *Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye/Recuse</u> *Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

*\*Mrs. Gould abstained from voting on Agenda Item M.3.*

*\*Mrs. Wildermuth recused herself from voting on Agenda Item M.1, B.*

Mr. Natale acknowledged the retirement on this evening's agenda.

- M.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

<b>A. PERSONNEL</b>								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
DaSilva, Antonella	Extra Hours	Special Education Aide		\$26.51/hr.	White Rock	12/3/24	12/3/24	Not to exceed 2 hours for CPI Training
Maffei, Dana 11-000-251-105-000	Appoint	Benefits Specialist SPT-BO-BSNO-NA-04		\$65,000	Central Office	1/2/25	6/30/25	Replacing M. Fouad
Marzigliano, Heather 11-000-217-105-005	Appoint	Special Education Aide AID-CL-PRSC-PK-18	1	\$25.39/hr.	Cozy Lake	11/22/24	6/30/25	7 hrs./day, Wednesday off
Morgan, Shannon 11-213-100-106-006	Transfer	Special Education Aide AID-WR-SPED-ES-01			White Rock	12/6/24	6/30/25	7 hrs./day, Wednesday off, replacing D. Graure
Orabone, Heather	Schedule Adjustment	Bus Driver			Transportation	11/2/24	6/30/25	Not to exceed 6.67 hrs./day
Reilly, Griffin* 11-204-100-101-008	Appoint	Teacher - Special Education TCH-HS-SPED-HS-10	BA/1	\$58,090	JTHS	12/16/24	6/30/25	Filling vacancy, budgeted
Siek, Meghan	Resignation	School Psychologist			JTMS	1/20/25		Last day 1/17/25
Tanis, Janet	Retirement	Bus Driver			Transportation	7/1/25		Retiring after 31 years of service in district
Tarabocchia, April	Adjusted End Date	Teacher - Grade 5 (LTS)			Stanlick		4/11/25	Covering #2114
Villano, Louis	Retirement Date Change	Custodian			JTMS	3/1/25		

<b>A. PERSONNEL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/ Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Woolery, Rebekah 11-213-100-106-006	Transfer	Special Education Aide AID-WR-SPED-ES-28			White Rock	12/16/24	6/30/25	
Young, Sarah	Appoint	Special Education Aide	4	\$26.23/hr.	White Rock	12/16/24	6/30/25	Returning to aide position, 7 hrs./day, Wednesday off

\* Requires mentor

<b>B. LEAVES OF ABSENCE</b>					
<b>Employee ID#</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>	
#564	Adjusted End Date	Teacher	JTMS	Extending unpaid leave of absence through 11/25/24 and returning 11/26/24	
#1845	Medical/Family Leave	Teacher	JTHS	Leave of absence beginning 3/31/25 through the end of the school year utilizing 48 sick days and 1 family illness day with the remainder of the leave unpaid (NJFLA/FMLA)	
#3127	Medical Leave	Custodian	Briggs	Leave of absence beginning 1/20/25 through 5/1/25 utilizing 15 sick days and 14 vacation days with the remainder of the leave unpaid (FMLA) and returning 5/2/25	
#2114	Adjusted End Date	Teacher	Stanlick	Extending unpaid leave of absence through 4/18/25 and returning 4/21/25	
#3014	Medical/Family Leave	Teacher	JTHS	Leave of absence beginning 3/10/25 through the end of the school year utilizing 40 sick days with the remainder of the leave unpaid (NJFLA/FMLA)	
#3330‡	Adjusted End Date	Psychologist	JTMS	Extending unpaid leave of absence through 1/31/25 and returning 2/3/25	
#3581‡	Medical Leave	Guidance Counselor	JTMS	Leave of absence beginning 2/18/25 through the end of the school year utilizing 8 sick days and 3 personal days with the remainder of the leave unpaid	
#3612	Medical Leave	Bus Aide	Transportation	Leave of absence beginning 11/21/24 through 1/17/25 utilizing 17 sick days with the remainder of the leave unpaid (FMLA) and returning 1/21/25	

‡ Non-tenured staff; leave granted at sole discretion of the Board.

<b>C. SUBSTITUTES</b>					
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Becker, Lacey	Appoint	Secretary	District	11/21/24	6/30/25
Campo, Gabriela	Appoint	Teacher, Aide	District	12/16/24	6/30/25
Conte, Emma	Appoint	Teacher, Aide	District	12/16/24	6/30/25
Cuervo, Nicole	Appoint	Teacher, Aide	District	12/2/24	6/30/25
Eltringham, Janet	Appoint	Secretary	District	12/11/24	6/30/25
Kaufman, Sharon	Appoint	Teacher	District	12/18/24	6/30/25
Opper, Hailey	Appoint	Teacher	District	12/3/24	6/30/25
Sandberg, Alan	Appoint	Aide	District	11/20/24	6/30/25
Urbano, Jack	Appoint	Teacher	District	12/16/24	6/30/25

<b>D. BEDSIDE INSTRUCTION</b>					
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Capizzi, Krystyna	Appoint	Bedside Instruction	District	11/25/24	6/30/25
Johnston, Mary	Appoint	Bedside Instruction	District	11/21/24	6/30/25

<b>E. STUDENT CLINICAL PLACEMENT</b>						
<b>Name</b>	<b>College</b>	<b>Subject Area</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Brennan, Christy	Kean University	Grades 1-3 Physical Education	Stanlick	1/13/25	6/13/25	Spring Semester

<b>F. EXTRA DUTY PAY</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
<b>HIGH SCHOOL - 11-401-100-101-008</b>							
Clarizio, Maria	Appoint	NJGPA Portfolio – ELA	1	\$739	JTHS	1/2/25	6/30/25
Hartig, Tanya	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Mannerberg, Alevna	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Neral, Molly	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Serzan, Kimberly	Appoint	NJGPA Portfolio – Math	1	\$739	JTHS	1/2/25	6/30/25
Vandigriff, Patricia	Appoint	NJGPA Portfolio – ELA	1	\$739	JTHS	1/2/25	6/30/25

<b>F. EXTRA DUTY PAY</b>							
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
<b>MIDDLE SCHOOL - 11-401-100-101-007</b>							
Fogel, Theresa	Appoint	RtI Tutoring	2	\$1,479	JTMS	11/19/24	6/30/25
Fogel, Theresa	Appoint	Yearbook (.5 stipend)	3	\$1,257	JTMS	12/16/24	6/30/25
Szuskowski, Patricia	Appoint	Yearbook (.5 stipend)	3	\$1,257	JTMS	12/16/24	6/30/25
<b>ELEMENTARY - 11-000-401-100-101-001, 11-000-401-100-101-006</b>							
Duda, Erica							
11-401-100-101-001 (.5)							
11-401-100-101-006 (.5)	Appoint	TREPS	2	\$1,479	White Rock/Stamlick	9/5/24	1/2/25
Gesek, Jennifer	Appoint	RtI Tutoring (.5 stipend)	2	\$739.50	Stamlick	12/1/24	6/30/25
Novembrino, Kristin	Appoint	RtI Tutoring (.5 stipend)	2	\$739.50	Stamlick	12/1/24	6/30/25
Panka, Meredith	Appoint	RtI Tutoring (.5 stipend)	2	\$739.50	Stamlick	12/1/24	6/30/25
Tarabocchia, April	Appoint	RtI Tutoring (.5 stipend)	2	\$739.50	Stamlick	12/1/24	6/30/25
Vazquez, Kristy	Appoint	RtI Tutoring (.5 stipend)	2	\$739.50	Stamlick	12/1/24	6/30/25

\* Unless otherwise noted

**M.2** Motion to approve the following corrections to the August 26, 2024 Minutes, Personnel Section:

<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Location</b>	<b>Discussion</b>
Mannerberg, Aleya 11-401-100-101-008	Appoint	Saturday Detention Monitor	1	\$36.97/hr.	JTHS	Corrected Name

**M.3** Be it Resolved, that upon the recommendation of the Superintendent, the Board hereby suspends Employee # 1559 for ten (10) days without pay.**N. EDUCATION**

Motion by Mr. Stewart, seconded by Mr. Brown, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.4, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

**N.1** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for October 14, 2024 through November 18, 2024.**N.2** Motion to approve AP Chemistry as a concurrent credit course.**N.3** Motion to approve the following day field trips:

<b>School, Group/Activity</b>	<b>Location</b>
JTHS DECA Regionals	Mahwah, NJ
JTHS Robotics Club	Cedar Grove, NJ
JTMS GATEways	Wayne, NJ
JTHS English 9 Honors	New York, NY
JTHS Robotics Club	Monmouth Junction, NJ
JTHS Robotics Club	Millburn, NJ
Arthur Stamlick Elementary School, 2nd Grade	Easton, PA
White Rock Elementary School, 5th Grade	Jersey City, NJ
White Rock Elementary School, 4th Grade	Fort Hancock, NJ
JTHS Student Council, FBLA, and DECA	Jackson, NJ
JTMS Band and Chorus, 7th and 8th Grade	Allentown, PA
JTHS Academy of Environmental Science	Lake Hopatcong, NJ

**N.4** Motion to approve the following overnight field trips:

<b>School, Group/Activity</b>	<b>Location</b>
JTMS Grade 7 Blue	Sandyston, NJ
JTMS Grade 7 Gold	Sandyston, NJ
JTMS Grade 8	Philadelphia and Allentown, PA

**O. POLICY**

Motion by Mr. Stewart, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Abstain</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

**O.1** Motion to approve the Second Reading of the following Bylaws, Policies and Regulations *(available on district website for review)*:

File Code	Title				Nature of Change
0155P	Board Committees				RV
KEY:	P - Policy	M - Mandate	R - Regulation	N – New	RV – Revised
					A - Abolish

**P. RECOGNITION OF REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

Harassment, Intimidation and Bullying Incidents (HIB) for the period of November 18, 2024 through December 16, 2024:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	0	2
Cozy Lake	0	0	0
White Rock	1	0	1
Jefferson Twp. Middle School	4	4	0
Jefferson Twp. High School	2	1	1

**Enrollment as of 11/29/24:**

	Nov. 2023	Nov. 2024
Grades PreK	242	294
Grades K-5	1,046	1,031
Grades 6-8	565	550
Grades 9-12	838	799
TOTAL	2,691	2,674
Tuition students received	1	2
Out-of-district placement	20	15

**Q. COMMUNICATIONS**

- None

**R. PUBLIC COMMENTS** *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

- An audience member advocated for allowing homeschooled students to participate in school sponsored athletics.
- A homeschooled student read a statement on her desire to participate in public school athletics.
- An audience member requested clarification on the proposed 2025-2026 school start times.
- An audience member inquired about whether the district can utilize investments. They also thanked Mrs. Gould for her service to the community and advocated for homeschooled students to be allowed to participate in public school athletics, requesting the board revisit the vote on this subject.

Mrs. Poulas clarified the process of an item being placed before the board for a vote.

Mrs. Gould requested the board reconsider the homeschool athlete policy.

Mrs. Gould clarified the anticipated school start times for 2025-2026.

Mrs. Giacchi provided information about the board's ability to utilize investments.



**S. OLD BUSINESS**

- None

**T. NEW BUSINESS**

- The Annual Organization Meeting has been scheduled for January 6, 2025 at 7:30 pm in the JTBOE Central Office, 31 State Route 181, Lake Hopatcong, NJ.
- Mrs. Gould requested the homeschool policy be revisited by the Policy and Personnel Committee.

**U. CLOSED SESSION**

Motion by Mrs. Gould, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of December, 2024, at 9:26 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:27 PM.

**V. ADJOURN**

Motion by Mr. Natale, seconded by Mr. Brown, to adjourn the meeting at 10:30 PM.

Aye Mr. Brown

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Gould

Aye Mrs. Perez

Aye Mrs. Wildermuth, *Vice President*

Absent Mrs. Grater

Absent Mrs. Small

Aye Mrs. Poulas, *President*

## Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi	Misc. Fees (including parking/ tolls/misc fees)	Total Expense
Brennan, Jessica	2/17/24	Ewing, NJ	Progress Monitoring & Data Based Decision Making in Reading and Math, K-8	\$225.00	-	-	-	1	\$31.02	-	\$256.02
Guagenti, Alyssa	3/17/25	Mahwah, NJ	NJ Council for Exceptional Children Spring Conference	\$190.00	-	-	-	1	\$23.69	-	\$213.69
Lonie, Michael	1/21/22-1/22/22	Virtual	Restorative Practices for Educators	\$475.00	-	-	-	-	-	-	\$475.00
Ramirez, Josephine	1/24/25-1/25/25	Monroe Twp., NJ	Designing, Implementing, and Sustaining	\$400.00	-	-	-	1	\$67.87	-	\$467.87
Tiedemann, Robert	2/20/25-2/22/25	Atlantic City, NJ	NJMEA February State Conference	\$200.00	-	-	-	2.5	\$133.48	-	\$333.48
Vislosky, Stephanie	3/11/25-3/12/25	Montclair, NJ	NJECC Conference	\$225.00	-	-	-	1	\$22.75	-	\$247.75

*All Meals are prorated 75% on travel days per GSA guidance*