

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday, June 17, 2024 6:00 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. Mrs. Poulas, called the meeting to order at 7:35 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *NJ HERALD* and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Ashley Hecht, Student Representative		
<u>Aye</u> Nicholas Roberts, Student Representative		

- D. **CLOSED SESSION**

Motion by Mr. Natale, seconded by Mr. Brown, that the Board of Education adopt the following resolution:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Absent</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of June, 2024 at 6:00 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by [REDACTED], seconded by [REDACTED], that the meeting is called to public session at 7:21 PM.

Aye Mr. Brown
Absent Mrs. Gould
Absent Mrs. Grater

Aye Mr. Natale
Aye Mrs. Perez
Absent Mrs. Small

Aye Mr. Stewart
Aye/Absent*Mrs. Wildermuth, *Vice President*
Aye Mrs. Poulas, *President*

The Board took a short recess from 6:44 - 6:55PM.

**Mrs. Wildermuth departed Executive Session @ 6:44 PM.*

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in our schools.

F. PRESENTATIONS and RECOGNITIONS

- Mrs. Stacey Poulas, Board President, and Mrs. Jeanne Howe, Superintendent, recognized the Board of Education Student Representatives and thanked the students for their time and insights.
- Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent, recognized the District's Retirees and thanked them for their years of service.
- Ms. Margaret Widgren, Middle School Principal recognized the JTMS Excelsior Award Recipients, as well as the JTMS Class of 2023 Salutatorian and Valedictorian.
- Mr. Kevin Lipton, High School Principal recognized the JTHS Summa Award Recipients, as well as the JTHS Class of 2023 Salutatorian and Valedictorian.
- Mrs. Jeanne Howe, Superintendent presented the American Rescue Plan - Safe Return Plan to the public and opened the public comment on the presentation. There were no public comments.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- Student Representative Ashley Hecht highlighted recent events such as the NHS Blood Drive, choir concert, unified track, senior field day, prom, and the mock accident. She also highlighted the spring sporting events are wrapping up and the JTYC Health Care Fair.
- Student Representative Nicholas Roberts reported the seniors enjoyed the "Senior Sunset" and that Boys State is ongoing. He also reported final exams are continuing, graduation practice and graduation is upcoming, as well as July Captain's practices for fall sports and senior portraits begin in August.
- Mrs. Poulas thanked Miss Hecht and Mr. Roberts for their service during the 2023-2024 school year.

I. COMMITTEE REPORTS

- **Education Committee** - Mrs. Small reported the Committee met on June 3, 2024 and reviewed the revised curriculum for the 24-25 school year, the 24-25 contract with Visions Federal Credit Union, an update on the Educator Evaluation Law, Language Instruction Educational Program Three Year Plan (LIEP), suicide awareness training overview, professional development goals and a change in the meeting date.
- **Policy and Personnel Committee** - Mr. Stewart highlighted the discussions of the June 3, 2024 meeting and reported the Committee discussed open positions in the district and policies and regulations.

- **Building Needs and Finance Committee** - Mrs. Wildermuth reported the Committee met on June 11, 2024 and reviewed food service concerns, the audit fee update, and the 2024-2025 budget.
 - ❖ Mrs. Grater asked what happens when the food service department runs out of the first option at lunch given that selections are made the day prior by students.
 - ❖ Mrs. Giacchi responded this will be addressed with Pomptonian and a report will be made to the Committee. Quality concerns will also be addressed and will be made a part of the upcoming food service RFP.
- **Community Relations Committee** - Mrs. Perez highlighted the June 3, 2024 meeting and reported the Committee discussed a letter writing initiative.
- **Morris County Education Services Commission** - Mrs. Perez explained the purpose and value of the Commission and reported a bill exists to expand the bus driver pool that is currently awaiting the Governor's approval.
- **New Jersey School Boards Association Legislative Committee** - Mr. Natale reported the Committee discussed the 2025 proposed budget and the creation of a school funding task force.
- **Morris County School Boards Association Committee** - Mr. Natale reported the Committee updated the bylaws.
 - ❖ Mrs. Howe asked for Mr. Natale to provide the funding formula bill and names of assembly members that reached out.

J. MINUTES OF MEETINGS

Motion by Mr. Brown, seconded by Mr. Stewart, that the Executive Session minutes of the May 20, 2024 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Natale, seconded by Mrs. Small, that the Regular Meeting minutes of the May 20, 2024 meeting be approved as submitted:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

K. ANNUAL APPOINTMENTS

Motion by Mrs. Grater, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.24, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

K.1 Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record, at a fee of \$53,765 for the 2024-2025 school year.

K.2 Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans, for the 2024-2025 school year.

- K.3** Motion to approve the appointment of Busch Law Group, Special Counsel of Record for Special Education matters, per agreement, for the 2024-2025 school year.
- K.4** Motion to approve the appointment of Parette Somjen Architects, Architect of Record, per agreement, for the 2024-2025 school year.
- K.5** Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2024-2025 school year, pursuant to N.J.S.A. 18A:17-5.
- K.6** Motion to appoint Rita Oroho Giacchi, Business Administrator/Board Secretary, as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids, and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2024-2025 school year.
- K.7** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2024-2025 school year.
- K.8** Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2024-2025 school year.
- K.9** Motion to appoint Nicholas Serignese as PEOSH Officer for the 2024-2025 school year.
- K.10** Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2024-2025 school year.
- K.11** Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2024-2025 school year.
- K.12** Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2024-2025 school year.
- K.13** Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2024-2025 school year.
- K.14** Motion to appoint Nicholas Serignese as Right to Know Officer for the 2024-2025 school year.
- K.15** Motion to appoint Josphine Ramirez as 2024-2025 District Educational Stability Liaison.
- K.16** Motion to appoint Josphine Ramirez as District Homeless Education Liaison for the 2024-2025 school year.
- K.17** Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2024-2025 school year.
- K.18** Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2024-2025 school year.
- K.19** Motion to appoint Dr. Roger Jinks, Jr. as School Safety Specialist for the 2024-2025 school year.
- K.20** Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district; and

RESOLVED, the business office is authorized to add additional sub account designations as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.21** Motion to approve the following companies to be designated as official Tax Shelters for the 2024-2025 school year:

AIG/Valic	AXA Equitable	Lincoln Investment Planning	Vanguard
ABMM Financial	The Legend Group	Security Benefit Group	

- K.22** Motion to approve the following School Student Activity Accounts, including existing designated sub accounts, for Jefferson Township Schools for the 2024-2025 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

- K.23** Motion to adopt the existing Pre-K–12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

- K.24** Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. (*Appendix A*)

L. FINANCE AND BUILDING NEEDS

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.19, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

- L.1** Motion to accept the Stabilized School Budget Aid in the amount of \$115,196 and utilize the funding to reduce the withdrawal from the Capital Reserve Account included in the 2024-2025 budget, adopted on April 24, 2024, from \$1,385,320 to \$1,270,124.
- L.2** Motion to approve the purchase order list dated May 2024 in the amount of \$371,052.60.
- L.3** Motion to approve the vendors' bills list for release, on or after June 18, 2024, in the amount of \$493,882.78.
- L.4** Motion to approve the check register as of May 2024 in the amount of \$5,860,922.69.

Fund	Amount
General Fund (10)	\$5,497,292.17
Special Revenue Funds (20)	\$363,630.52
Total	\$5,860,922.69

- L.5** Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated May 31, 2024, in the amount of \$365,196.89.
- L.6** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of May 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- L.7** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of April 30, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.8** Motion to approve Change Order #02 in the amount of (\$80,000.00) to Sky General Construction for the unused project allowance to the original scope of work for the roof replacement at Cozy Lake School, resulting in a total overall reduction of \$93,472.24, as described below:
- | | |
|------------------------------|----------------------|
| Original Contract Amount | \$ 714,000.00 |
| Change Order #01 | \$ (13,472.24) |
| Change Order #02 | \$ (80,000.00) |
| Final Contract Amount | \$ 620,527.76 |
- L.9** Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2024 through June 30, 2025.
- L.10** Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2024-2025 school year at no cost to the district.
- L.11** Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2024-2025 school year.
- | | | |
|-------------------|---|----------------------|
| Alpine Montessori | Country Day School | Elements of Learning |
| First Impressions | Jefferson Child Care & Education Center | Loving & Learning |
| My School | Quality Time Day Care Center | |
- L.12** Motion to designate the source of funding for Sheltered English Instruction (SEI) Training for the following individuals as allocated by the Elementary and Secondary Education Act (ESEA) Title III Fund:
- | Name | Nature of Action | Salary | Location | Date Effective | Date Termin. | Discussion |
|------------------|------------------|-------------|----------|----------------|--------------|------------------------|
| Heller, Cheryl | Appoint | \$72.54/hr. | JTMS | 6/7/24 | 6/30/24 | Not to exceed 15 hours |
| Meade, Colleen | Appoint | \$57.53/hr. | JTMS | 6/7/24 | 6/30/24 | Not to exceed 15 hours |
| Sabella, Jacklyn | Appoint | \$48.94/hr. | JTMS | 6/7/24 | 6/30/24 | Not to exceed 15 hours |
| Ward, Elizabeth | Appoint | \$53.08/hr. | JTMS | 6/7/24 | 6/30/24 | Not to exceed 15 hours |
- L.13** Motion to approve the addition to the School Student Activity Account for Jefferson Township High School, as described below:
- | |
|-------------------------------|
| Activity Account Sub-category |
| Class of 2028 |
- L.14** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in the New Jersey State Interscholastic Athletic Association (NJSIAA) during 2024-2025.

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect, until or unless rescinded by the Board of Education, and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3, in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- L.15** *WHEREAS*, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution;

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end; and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L.16** Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Serial/Tag number
Media Center/White Rock School	Double Sided Shelving Units	N/A
Media Center/Stanielick School	Double Sided Shelving Units	N/A

- L.17** Motion to approve the Resolution to participate in the Joint Transportation Agreement for various athletic and field trips for the 2023-2024 school year with Washington Township Schools. *(copy available for review)*

- L.18** Motion to approve the Resolution to participate in the Joint Transportation Agreement for various athletic and field trips for the 2024-2025 school year with Washington Township Schools. *(copy available for review)*

- L.19** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix B, are attending the named professional development seminar at such identified venues;

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable. (*Appendix B*)

M. PERSONNEL

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye/Recuse*</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye/Recuse*</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

**Mrs. Grater recused from voting on Agenda Item M.1, Section E.*

**Mrs. Wildermuth recused from voting on Agenda Item M.1, Section C.*

- M.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Butler, Patrick 11-000-266-110-000	Appoint	Armed Security Officer STY-ES-ARSC-ST-01		\$35/hr.	Stanlick	9/1/24	6/30/25	New position, budgeted
DePalma, Grace	Resignation	Special Education Aide			White Rock	7/1/24		
Gesek, Jennifer 20-450-100-101-000	Account Code Change	Teacher				1/8/24	4/8/24	
Hartnett, Tierney* 20-218-100-101-005	Appoint	Teacher - Preschool TCH-CL-PRSC-PK-02	MA/I	\$60,290	Cozy Lake	9/1/24	6/30/25	Replacing L. Belford
Heller, Cheryl 20-241-200-100-000	Extra Hours	Teacher - Mathematics		\$72.54/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Johnson, Lori 11-120-100-101-006	Assignment Change	Teacher - Grade 3 TCH-WR-ELEM-03-01			White Rock	9/1/24	6/30/25	
Kennedy, Robert 11-000-261-100-290 (.5) 11-000-262-100-290 (.5)	Adjusted Start and End Dates	Assistant Supervisor of Buildings & Grounds (LTS) ASU-DW-FACI-NA-01		\$75/diem	District	6/20/24	7/22/24	Additional daily stipend for extra duties, not to exceed 22 days, covering J. Marquard
Kish, Jennifer 11-000-240-105-008	Appoint	Secretary/Group IV – Athletics SEC-HS-ATHL-HS-01	5	\$56,566	JTHS	7/1/24	6/30/25	Replacing M. Grieves
Knape, Grazyna 11-000-218-105-008	Extra Hours	Secretary III - Guidance		\$29.64/hr.	JTHS	6/24/24	8/16/24	Not to exceed 25 hrs. for home instruction admin
Maffei, Dana 11-000-251-105-290	Appoint	Benefits Specialist (LTS)		\$216.46 /diem	Central Office	6/3/24	8/30/24	3 days/week as needed, covering #434.

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Marquard, Jared 11-000-261-100-290 (.5) 11-000-262-100-290 (.5)	Adjusted Start and End Dates	Supervisor of Buildings and Grounds (LTS) SUP-DW-FACI-NA-01		\$100/diem	District	6/20/24	7/22/24	Additional daily stipend for extra duties, not to exceed 22 days, covering #3079
Matienzo, Emily* 20-218-100-101-005	Appoint	Teacher - Preschool TCH-CL-PRSC-PK-08	BA/1	\$58,090	Cozy Lake	9/1/24	6/30/25	New position, PEA grant. Pending certification.
Meade, Colleen 20-241-200-100-000	Extra Hours	Teacher - Science		\$57.53/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Morris, Tyler	Resignation	Teacher - Technology Education			JTHS	7/1/24		
Parola, Alyssa 11-120-100-101-001	Assignment Change	Teacher - Grade 5 TCH-ST-ELEM-05-02			Stanlick	9/1/24	6/30/25	
Picioccio, Robert 11-000-266-110-000	Appoint	Armed Security Officer STY-ES-ARSC-CL-01		\$35/hr.	Cozy Lake	9/1/24	6/30/25	New position, budgeted
Perulli, Tricia	Stipend	Asst. Supervisor - Transportation		\$2,500	Transportation	5/23/24	6/30/24	School Transportation Supervisor Certification
Perulli, Tricia	Stipend	Asst. Supervisor - Transportation		\$2,500	Transportation	9/1/24	6/30/25	School Transportation Supervisor Certification
Reid, Kimberly 20-450-100-101-000	Account Code Change	Teacher				1/8/24	6/30/24	
Sabella, Jaclyn 20-241-200-100-000	Extra Hours	Teacher - Mathematics		\$48.94/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Shellhamer, Tami	Resignation	Special Education Aide			JTMS	7/1/24		
Smalley, Jennifer	Resignation	Teacher - English			JTHS	7/1/24		
Smith, James	Resignation	Teacher - Social Studies			JTHS	7/1/24		
Tarabocchia, April 20-450-100-101-000	Account Code Change	Teacher - LTS				4/15/24	6/30/24	
Tarabocchia, April 11-120-100-101-290	Appoint	Teacher - Grade 5 (LTS) TCH-ST-ELEM-05-02		\$290.45 /diem	Stanlick	9/1/24	12/20/24	Covering #2114
Tice, Cassandra 20-450-100-101-000	Account Code Change	Teacher				2/20/24	6/30/24	
Tice, Cassandra* 11-120-100-101-006	Appoint	Teacher - Grade 5 TCH-WR-ELEM-05-01	BA/2	\$58,590	White Rock	9/1/24	6/30/25	Replacing A. Buttler
Von Essen, Christopher 11-140-100-101-008	Transfer	Teacher - English TCH-HS-ELAG-HS-12			JTHS	9/1/24		Replacing J. Smalley
Ward, Elizabeth 20-241-200-100-000	Extra Hours	Teacher - Social Studies		\$53.08/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Warner, Roxanne 20-450-100-101-000	Account Code Change	Teacher				1/8/24	2/4/24	
#1289	Salary Adjustment			\$137,375		7/1/24	6/30/25	
#1639	Medical Leave	Teacher			JTHS	6/5/24	8/31/24	Utilizing 2 Personal Illness, 1 Personal, balance unpaid days
#2080	Salary Adjustment			\$105,189		9/1/24	6/30/25	
#2393	Medical Leave	Teacher			JTMS	9/6/24	11/15/24	Utilizing 48 Personal Illness days
#2393	Family Leave	Teacher			JTMS	11/18/24	2/14/25	Unpaid days

*Requires mentoring

B. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Burt, Tyler	Appoint	Substitute Aide	District	5/29/24	6/30/24	
Gould, Ashley	Appoint	Substitute Teacher	District	5/30/24	6/30/24	
Hunter, Karli	Appoint	Substitute Teacher	District	5/22/24	6/30/24	
Serzan, Kimberly	Appoint	Bedside Instruction	District	5/29/24	6/30/24	
Turton, Parker	Appoint	Substitute Teacher	District	5/30/24	6/30/24	

C. 2024-2025 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Fall									
Bolka, Chloe	Appoint	Asst. Fall Cheer	2	\$1,831		\$1,831	JTHS	8/12/24	11/17/24
Brown, Connor	Appoint	Asst. Football	3	\$6,871		\$6,871	JTHS	8/12/24	11/17/24
Bruseo, Darren	Appoint	Asst. Cross Country Boys/Girls	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Cannarozzi, Katelyn	Appoint	Head Field Hockey	3	\$8,123	\$200	\$8,323	JTHS	8/12/24	11/17/24
Chapman, Shannon	Appoint	Head Cross Country Boys/Girls	3	\$6,870	\$450	\$7,320	JTHS	8/12/24	11/17/24
Eastman, Christopher	Appoint	Asst. Football	3	\$6,871	\$1,200	\$8,071	JTHS	8/12/24	11/17/24
Eastman, Christopher	Appoint	Summer Weight Rm.	-	\$2,013		\$2,013	JTHS	8/12/24	11/17/24
Gage, Travis	Appoint	Head Soccer Boys	3	\$8,123	\$650	\$8,773	JTHS	8/12/24	11/17/24
Jahn, Nicole	Appoint	Volunteer - Soccer	-	\$0			JTHS	8/12/24	11/17/24
Kalish, Jason	Appoint	Fall Weight Room	-	\$2,295	-	\$2,295	JTHS	8/12/24	11/17/24
MacDermid, James	Appoint	Asst. Soccer Boys	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Machak, Kendall	Appoint	Athletic Trainer	-	\$2,187	-	\$2,187	JTHS	8/12/24	11/17/24
Matsakis, James	Appoint	Head Football	3	\$11,046	-	\$11,046	JTHS	8/12/24	11/17/24
Mattesich, Joseph	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Montgomery, Sarah	Appoint	Volunteer - Soccer	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Quinn, Sean	Appoint	Head Soccer Girls	3	\$8,123	\$300	\$8,423	JTHS	8/12/24	11/17/24
Riccardi, Emily	Appoint	Asst. Field Hockey	2	\$4,985	-	\$4,985	JTHS	8/12/24	11/17/24
Rose, Gino	Appoint	Head Volleyball Girls	3	\$8,123	\$600	\$8,723	JTHS	8/12/24	11/17/24
Sandberg, Alan	Appoint	Asst. Football	3	\$6,871	-	\$6,871	JTHS	8/12/24	11/17/24
Serzan, Kimberly	Appoint	Head Fall Cheer	3	\$4,655	\$250	\$4,905	JTHS	8/12/24	11/17/24
Stager, William	Appoint	Asst. Football	3	\$6,871	\$1,050	\$7,921	JTHS	8/12/24	11/17/24
Thide, Jerney	Appoint	Asst. Volleyball	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Thompson, Marcus	Appoint	Asst. Football	3	\$6,871	-	\$6,871	JTHS	8/12/24	11/17/24
Tiger, Jahn	Appoint	Asst. Soccer Girls	3	\$5,611	-	\$5,611	JTHS	8/12/24	11/17/24
Williams, Paul	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Wojcik, Irene	Appoint	Asst. Volleyball	3	\$5,611	-	\$5,611	JTHS	8/12/24	11/17/24
Wood, Brandon	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24

D. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-007							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Cuddy, Kevin	Appoint	Gr. 8 Philadelphia Trip	\$125	JTMS	6/6/24	6/7/24	1 night
Shatzel, Kaitlyn	Appoint	Substitute Aide	\$21/hr.	JTMS	6/7/24	6/7/24	1 day, based on student need
Tobia, Kathleen	Rescind	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/6/24	6/7/24	1 night
Widgren, Margaret	Appoint	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/6/24	6/7/24	1 night

E. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ackerson, Sueanne	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Cloutier, Dawn	Appoint	Summer Bus Driver	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 2 hrs/day
Cowie, Catherine	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 1.75 hrs/day
Dunn, Katie	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4.25 hrs/day
Finizio, Diane	Appoint	Summer Bus Aide	\$25.42/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.33 hrs/day
Frederick, Colleen	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Friedman, Carisa	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	6/24/24	8/30/24	Not to exceed 2.08 hrs/day
Johnson, Marshall	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Leonard, Ralph	Appoint	Substitute Summer Bus Driver	\$27.56/hr.	Transportation	6/24/24	8/30/24	As needed
Lozano, Madelyne	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.25 hrs/day
Marshall, Amber	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Mirando, Cheryl	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Montanye, Wendy	Appoint	Substitute Summer Bus Aide	\$25.42/hr.	Transportation	6/24/24	8/30/24	As needed
Nelson, Jerome	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Orabone, Heather	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Penicaro, David	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed

E. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Prebor, Anne	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.08 hrs/day
Sekula, Bridget	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed
Sherba, Gail	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Smiley, Tawanna	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Talmadge, Susan	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Tanis, Janet	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed
Zuniga, Lorena	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed

F. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Cacella, Joshua*	Appoint	Special Education Teacher	\$52.60/hr.	Cozy Lake	7/1/24	8/5/24	Not to exceed 4 hrs./day, 4 days/week

* Additional prep time not to exceed 3 hours

G. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Hollar, Kim	Appoint	Special Ed Teacher: Summer CST Meetings	\$69.60/hr.	District	6/24/24	9/2/24	Not to exceed 10 hours

H. SUMMER LEARNING PROGRAM 20-450-100-101-000							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Bassolino, Kimberly	Appoint	Substitute Teacher	\$62.38/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Bavosa, Sherry	Appoint	Substitute Teacher	\$68.74/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Brennan, Katlyn	Appoint	Teacher	\$39.83/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Clayton, Sharon	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Crowe, Kelsev	Appoint	Substitute Teacher	\$54.99/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Escolano, Jennifer	Appoint	Teacher	\$73.23/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Fandino-Diaz, Nanette	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Fogel, Theresa	Appoint	Substitute Teacher	\$46.76/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Guagenti, Alyssa	Appoint	Coordinator	\$62.50/hr.	JTMS	7/8/24	7/19/24	Not to exceed 85 hours, High Impact Tutoring grant
Gundersen, Tammy	Appoint	Teacher	\$47.51/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Hartig, Tanya	Appoint	Substitute Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Haucke, Danielle	Appoint	Teacher	\$48.87/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Heller, Cheryl	Appoint	Substitute Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Hoertel, Jessica	Appoint	Teacher	\$63.87/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Inledon, Emily	Appoint	Teacher	\$41.70/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Miceli, Sarah	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Moore, Sherry	Appoint	Teacher	\$68.74/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Pisciotta, Dominic	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Reiss, Joanna	Appoint	Teacher	\$50.83/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Rowe, Kristie	Appoint	Teacher	\$50.36/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant

H. SUMMER LEARNING PROGRAM 20-450-100-101-000							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Szuskowski, Patricia	Appoint	Teacher	\$59.93/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Trapani, Kelly	Appoint	Substitute Teacher	\$62.38/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Zarnick, Jessica	Appoint	Substitute Teacher	\$40.18/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant

I. MENTORING 2023-2024 School Year			
Mentoring Teacher	Novice Teacher	Assignment	Mentoring Fee
Barbato, Stephen	Christopher Von Essen	JTHS	\$533.44 - completed 16 weeks alternate route
Bruggeman, Joanna	Grace DePalma	White Rock	\$733.48 - completed 22 weeks alternate route
Cinnamon, Christine	Chloe Bolka	Cozy Lake	\$550.00
Connors, Amy	Cassandra Tice	Cozy Lake	\$110 - completed 6 weeks
Corter, Lindsay	Lindsay Bank	JTMS	\$550.00
Diaz, Gabrielle	Kristy Vazquez	Stanlick	\$513.52 - completed 28 weeks
Gray-Revoredo, Meg	Francisco Lopez-Ballesteros	JTHS	\$550.00
Greene, Marin	Eleanor Hartranft	Briggs	\$293.44 - completed 16 weeks
Lorenzo, Joy	Megan Kochan	Stanlick	\$220 - completed 12 weeks
Moss, Kimberly	Lauren Mann	Stanlick/White Rock	\$192.57 - completed 10.5 hours
Pisciotto, Dominick	Kaitlyn Iliff	JTHS	\$165 - completed balance of 9 weeks
Platz, Barbara	Brigid Heitmann	Briggs/Stanlick	\$293.44 - completed 16 weeks
Platz, Barbara	Kristy Vazquez	Stanlick	\$36.68 - completed balance of 2 weeks
Rowe, Kristie	Cassandra Tice	White Rock	\$311.78 - completed 17 weeks
Senney, Tanya	Brianna Kajetzke	Stanlick	\$55 - completed 3 weeks
Uvino, Katherine	Amber Simm	Briggs/Stanlick	\$550.00
Ziobro, Michelle	Brianna Kajetzke	Stanlick	\$293.44 - completed balance of 16 weeks

J. CURRICULUM WRITING							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Maximum Hours
Parra, Kirsten	Adjusted Start Date	WL Spanish 2 CP and Honors	\$44.39/hr.	District	9/1/24	6/30/25	10
Parra, Kirsten	Adjusted Start Date	WL Spanish 3 CP and Honors	\$44.39/hr.	District	9/1/24	6/30/25	10
Parra, Kirsten	Adjusted Start Date	WL Spanish 4 CP	\$44.39/hr.	District	9/1/24	6/30/25	10
Parra, Kirsten	Adjusted Start Date	WL Spanish 5 CP	\$44.39/hr.	District	9/1/24	6/30/25	10

M.2 Motion to approve the following corrections to the September 18, 2023 Minutes, Personnel Section:

D. EXTRA DUTY PAY							
MIDDLE SCHOOL 11-401-100-101-007**							
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.
Meade, Colleen	Appoint	Homework Club Monitor	4	\$2,070	JTMS	9/19/23	6/30/24
							Corrected rate, split stipend

M.3 Motion to approve the following corrections to the April 24, 2024 Minutes, Personnel Section:

Name	Position	Degree/Level	Step	Base Salary/Hourly Rate	Longevity/Stipend	Total	Discussion
Non-Tenured Certificated Staff							
DeGeorge, Sara 11-000-218-104-007	School Counselor						Corrected name misspelling
Wassmer, Stephanie 11-140-100-101-008	Teacher						Corrected name misspelling

M.4 Motion to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education, based upon the recommendation of the Superintendent of Schools, withholds the salary and increment adjustment of Employee I.D. #1289 for the 2024-2025 school year for the reasons, provided by the Superintendent of Schools, on record with the Board members, and in the office of the Superintendent, and directs its

Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten (10) days; and

BE IT FURTHER RESOLVED, that Employee #1289 will neither receive the increment the employee lost nor any monies associated with it.

M.5 Motion to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education, based upon the recommendation of the Superintendent of Schools, withholds the salary and increment adjustment of Employee I.D. #2080 for the 2024-2025 school year for the reasons, provided by the Superintendent of Schools, on record with the Board members, and in the office of the Superintendent, and directs its Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten (10) days; and

BE IT FURTHER RESOLVED, that Employee #2080 will neither receive the increment the employee lost nor any monies associated with it.

N. EDUCATION

Motion by Mr. Brown, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.8, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 24, 2024 through May 20, 2024.

N.2 Motion to approve third-party participation in summer football activities for Jefferson Township High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with NJSIAA Guidelines.

N.3 Motion to approve and accept the American Rescue Plan: Safe Return Plan.

N.4 Motion to approve the submission of the Language Instruction Educational Program (LIEP) Three-Year Plan.

N.5 Motion to approve the revised curriculum for the 2024-2025 school year, as aligned to the New Jersey Student Learning Standards (NJSLS).

- a. Advanced Sports and Entertainment Journalism
- b. Fundamentals of Communication
- c. Grade K ELA
- d. Grade 1 ELA
- e. Grade 2 ELA

N.6 Motion to approve the contract with Visions Federal Credit Union for the 2024-2025 school year.

N.7 Motion to approve the following day field trips:

School, Group/Activity	Location
White Rock Elementary School, 5th Grade	Oak Ridge, NJ
JTHS Academy for Environmental Science, 9th Grade Students	Sandyston, NJ
JTHS Academy for Environmental Science, 11th & 12th Grades	Sandyston, NJ
JTHS Academy for Environmental Science, 10th, 11th & 12th Grades	Sandyston, NJ

N.8 Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTHS Athletics	Franklinville, NJ

O. POLICY

Motion by Mrs. Small, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

<u>Aye</u> Mr. Brown	<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart
<u>Absent</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations (available on district website for review):

File Code	Title	Action
5440 R	Honoring Student Achievement	New
5530 R	Substance Abuse	Revision

FILE CODE KEY: B - Bylaw P - Policy M - Mandate R - Regulation
 ACTION KEY: N - New RV - Revised A - Abolish

P. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

- Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 20, 2024 through June 17, 2024:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	0	0	0
Cozy Lake	0	0	0
White Rock	1	1	0
Jefferson Twp. Middle School	3	2	1
Jefferson Twp. High School	3	0	3

- Enrollment Report as of 5/31/24:

	May 2023	May 2024
Grades Preschool	115	253
Grades K-5	1,022	1,046
Grades 6-8	576	569
Grades 9-12	866	828
TOTAL	2,579	2,696
Tuition students received	3	3
Out-of-district placement	25	19

Reporting of enrollment has been modified and includes an additional 10 preschool classrooms for school year 2023-2024.

Q. COMMUNICATIONS

- None

R. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

- An audience member noted their disappointment to hear news of reconfiguration and is concerned about the fidelity and execution in two months.
 - ❖ Mrs. Poulas clarified that this is not happening until at least the 2025-2026 school year.
- An audience member made an inquiry about the letter writing campaign. They also noted lottery tickets have wording on them indicating the proceeds go towards education and remarked the distribution of funds should be reviewed.
- An audience member commented on the selection process of the student representatives, state testing, student behavior and the food service program.
- A SEPAG (Special Education Parent Advisory Group) Representative noted changes to the structure of the group's meetings. They reported an increase in parents attending the meetings and will be working over the summer to plan for next year's meetings.

S. OLD BUSINESS

- None

T. NEW BUSINESS

- None

U. CLOSED SESSION

The Board did not convene to closed session at this time.

V. ADJOURN

Motion by Mrs. Grater, seconded by Mr. Natale, to adjourn the meeting at 9:24 PM.

Aye Mr. Brown
Absent Mrs. Gould
Aye Mrs. Grater

Aye Mr. Natale
Aye Mrs. Perez
Aye Mrs. Small

Aye Mr. Stewart
Aye Mrs. Wildermuth, *Vice President*
Aye Mrs. Poulas, *President*

Appendix A

Professional	Area of Practice	Contract Period
Gallagher Insurance, Risk Management, & Consulting	Property/Liability Insurance Agent of Record	Jan. 1, 2024 – Dec. 31, 2024
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2024 – Dec. 31, 2024
Cleary Jacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2024 – Dec. 31, 2024
The Busch Law Group	Special Counsel - Education Related Matters	Jan. 1, 2024 – Dec. 31, 2024
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2024 – Dec. 31, 2024

Appendix B

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Miller, Joni	Virtual	Virtual	NJASBO Introduction to Payroll	\$325.00	-	-	-	-	-	\$325.00
Reinstein, Jodi	Oct. 17-18, 2024	Atlantic City, NJ	2024 NJPSA FEW NJASCD Fall Conference: ILLUMINATE	\$380.00	-	-	1.5	\$140.06	-	\$520.06
von Essen, Kathleen	Aug. 5-8, 2024	Webinar	AP Psychology - APSI @ Drew University	\$775.00	-	-	-	-	-	\$775.00

All Meals are prorated 75% on travel days per GSA guidance