

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, June 17, 2024 6:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Auditorium

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. ROLL CALL:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>
_____ Ashley Hecht, Student Representative		
_____ Nicholas Roberts, Student Representative		

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of June, 2024 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

E. SUPERINTENDENT'S REPORT

- Good News and Progress

F. PRESENTATIONS and RECOGNITIONS

- Board of Education Student Representatives – Mrs. Stacey Poulas, Board President, and Mrs. Jeanne Howe, Superintendent
- District Retirees – Mrs. Stacey Poulas, Board President, and Mrs. Jeanne Howe, Superintendent
- Excelsior Award Recipients – Ms. Margaret Widgren, Middle School Principal
- Summa Award Recipients – Mr. Kevin Lipton, High School Principal
- Valedictorian – Mr. Kevin Lipton, High School Principal
- Salutatorian – Mr. Kevin Lipton, High School Principal
- American Rescue Plan: Safe Return Plan Presentation and Public Comment Period – Mrs. Jeanne Howe, Superintendent

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS

J. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the Executive Session minutes of the May 20, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Regular Meeting minutes of the May 20, 2024 meeting be approved as submitted:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

K. ANNUAL APPOINTMENTS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.24, as described below:

- K.1** Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record, at a fee of \$53,765 for the 2024-2025 school year.
- K.2** Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans, for the 2024-2025 school year.
- K.3** Motion to approve the appointment of Busch Law Group, Special Counsel of Record for Special Education matters, per agreement, for the 2024-2025 school year.
- K.4** Motion to approve the appointment of Parette Somjen Architects, Architect of Record, per agreement, for the 2024-2025 school year.
- K.5** Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2024-2025 school year, pursuant to N.J.S.A. 18A:17-5.
- K.6** Motion to appoint Rita Oroho Giacchi, Business Administrator/Board Secretary, as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids, and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2024-2025 school year.
- K.7** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2024-2025 school year.
- K.8** Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2024-2025 school year.
- K.9** Motion to appoint Nicholas Serignese as PEOSH Officer for the 2024-2025 school year.

- K.10** Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2024-2025 school year.
- K.11** Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2024-2025 school year.
- K.12** Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2024-2025 school year.
- K.13** Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2024-2025 school year.
- K.14** Motion to appoint Nicholas Serignese as Right to Know Officer for the 2024-2025 school year.
- K.15** Motion to appoint Josphine Ramirez as 2024-2025 District Educational Stability Liaison.
- K.16** Motion to appoint Josphine Ramirez as District Homeless Education Liaison for the 2024-2025 school year.
- K.17** Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2024-2025 school year.
- K.18** Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2024-2025 school year.
- K.19** Motion to appoint Dr. Roger Jinks, Jr. as School Safety Specialist for the 2024-2025 school year.
- K.20** Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district; and

RESOLVED, the business office is authorized to add additional sub account designations as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.21** Motion to approve the following companies to be designated as official Tax Shelters for the 2024-2025 school year:

AIG/Valic	AXA Equitable	Lincoln Investment Planning	Vanguard
ABMM Financial	The Legend Group	Security Benefit Group	

- K.22** Motion to approve the following School Student Activity Accounts, including existing designated sub accounts, for Jefferson Township Schools for the 2024-2025 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

- K.23** Motion to adopt the existing Pre-K–12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

K.24 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. (*Appendix A*)

L. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.19, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

L.1 Motion to accept the Stabilized School Budget Aid in the amount of \$115,196 and utilize the funding to reduce the withdrawal from the Capital Reserve Account included in the 2024-2025 budget, adopted on April 24, 2024, from \$1,385,320 to \$1,270,124.

L.2 Motion to approve the purchase order list dated May 2024 in the amount of \$371,052.60.

L.3 Motion to approve the vendors' bills list for release, on or after June 18, 2024, in the amount of \$493,882.78.

L.4 Motion to approve the check register as of May 2024 in the amount of \$5,860,922.69.

Fund	Amount
General Fund (10)	\$5,497,292.17
Special Revenue Funds (20)	\$363,630.52
Total	\$5,860,922.69

L.5 Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated May 31, 2024, in the amount of \$365,196.89.

L.6 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of May 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.7 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of April 30, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L.8 Motion to approve Change Order #02 in the amount of (\$80,000.00) to Sky General Construction for the unused project allowance to the original scope of work for the roof replacement at Cozy Lake School, resulting in a total overall reduction of \$93,472.24, as described below:

Original Contract Amount	\$ 714,000.00
Change Order #01	\$ (13,472.24)
Change Order #02	\$ (80,000.00)
Final Contract Amount	\$ 620,527.76

- L.9** Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2024 through June 30, 2025.
- L.10** Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2024-2025 school year at no cost to the district.
- L.11** Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2024-2025 school year.

Alpine Montessori	Country Day School	Elements of Learning
First Impressions	Jefferson Child Care & Education Center	Loving & Learning
My School	Quality Time Day Care Center	

- L.12** Motion to designate the source of funding for Sheltered English Instruction (SEI) Training for the following individuals as allocated by the Elementary and Secondary Education Act (ESEA) Title III Fund:

Name	Nature of Action	Salary	Location	Date Effective	Date Termin.	Discussion
Heller, Cheryl	Appoint	\$72.54/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours
Meade, Colleen	Appoint	\$57.53/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours
Sabella, Jacklyn	Appoint	\$48.94/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours
Ward, Elizabeth	Appoint	\$53.08/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours

- L.13** Motion to approve the addition to the School Student Activity Account for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2028

- L.14** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in the New Jersey State Interscholastic Athletic Association (NJSIAA) during 2024-2025.

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect, until or unless rescinded by the Board of Education, and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3, in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- L.15** *WHEREAS*, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution;

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end; and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L.16** Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Serial/Tag number
Media Center/White Rock School	Double Sided Shelving Units	N/A
Media Center/Stantlick School	Double Sided Shelving Units	N/A

- L.17** Motion to approve the Resolution to participate in the Joint Transportation Agreement for various athletic and field trips for the 2023-2024 school year with Washington Township Schools. *(copy available for review)*

- L.18** Motion to approve the Resolution to participate in the Joint Transportation Agreement for various athletic and field trips for the 2024-2025 school year with Washington Township Schools. *(copy available for review)*

- L.19** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix B, are attending the named professional development seminar at such identified venues;

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable. *(Appendix B)*

M. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

- M.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Butler, Patrick 11-000-266-110-000	Appoint	Armed Security Officer STY-ES-ARSC-ST-01		\$35/hr.	Stanlick	9/1/24	6/30/25	New position, budgeted
DePalma, Grace	Resignation	Special Education Aide			White Rock	7/1/24		
Gesek, Jennifer 20-450-100-101-000	Account Code Change	Teacher				1/8/24	4/8/24	
Hartnett, Tierney* 20-218-100-101-005	Appoint	Teacher - Preschool TCH-CL-PRSC-PK-02	MA/1	\$60,290	Cozy Lake	9/1/24	6/30/25	Replacing L. Belford
Heller, Cheryl 20-241-200-100-000	Extra Hours	Teacher - Mathematics		\$72.54/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Johnson, Lori 11-120-100-101-006	Assignment Change	Teacher - Grade 3 TCH-WR-ELEM-03-01			White Rock	9/1/24	6/30/25	
Kennedy, Robert 11-000-261-100-290 (.5) 11-000-262-100-290 (.5)	Adjusted Start and End Dates	Assistant Supervisor of Buildings & Grounds (LTS) ASU-DW-FACI-NA-01		\$75/diem	District	6/20/24	7/22/24	Additional daily stipend for extra duties, not to exceed 22 days, covering J. Marquard
Kish, Jennifer 11-000-240-105-008	Appoint	Secretary/Group IV – Athletics SEC-HS-ATHL-HS-01	5	\$56,566	JTHS	7/1/24	6/30/25	Replacing M. Grieves
Knape, Grazyna 11-000-218-105-008	Extra Hours	Secretary III - Guidance		\$29.64/hr.	JTHS	6/24/24	8/16/24	Not to exceed 25 hrs. for home instruction admin
Maffei, Dana 11-000-251-105-290	Appoint	Benefits Specialist (LTS)		\$216.46 /diem	Central Office	6/3/24	8/30/24	3 days/week as needed, covering #434.
Marquard, Jared 11-000-261-100-290 (.5) 11-000-262-100-290 (.5)	Adjusted Start and End Dates	Supervisor of Buildings and Grounds (LTS) SUP-DW-FACI-NA-01		\$100/diem	District	6/20/24	7/22/24	Additional daily stipend for extra duties, not to exceed 22 days, covering #3079
Matienzo, Emily* 20-218-100-101-005	Appoint	Teacher - Preschool TCH-CL-PRSC-PK-08	BA/1	\$58,090	Cozy Lake	9/1/24	6/30/25	New position, PEA grant. Pending certification.
Meade, Colleen 20-241-200-100-000	Extra Hours	Teacher - Science		\$57.53/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Morris, Tyler	Resignation	Teacher - Technology Education			JTHS	7/1/24		
Parola, Alyssa 11-120-100-101-001	Assignment Change	Teacher - Grade 5 TCH-ST-ELEM-05-02			Stanlick	9/1/24	6/30/25	
Picioccio, Robert 11-000-266-110-000	Appoint	Armed Security Officer STY-ES-ARSC-CL-01		\$35/hr.	Cozy Lake	9/1/24	6/30/25	New position, budgeted
Perulli, Tricia	Stipend	Asst. Supervisor - Transportation		\$2,500	Transportation	5/23/24	6/30/24	School Transportation Supervisor Certification
Perulli, Tricia	Stipend	Asst. Supervisor - Transportation		\$2,500	Transportation	9/1/24	6/30/25	School Transportation Supervisor Certification
Reid, Kimberly 20-450-100-101-000	Account Code Change	Teacher				1/8/24	6/30/24	
Sabella, Jaclyn 20-241-200-100-000	Extra Hours	Teacher - Mathematics		\$48.94/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Shellhamer, Tami	Resignation	Special Education Aide			JTMS	7/1/24		
Smalley, Jennifer	Resignation	Teacher - English			JTHS	7/1/24		
Smith, James	Resignation	Teacher - Social Studies			JTHS	7/1/24		
Tarabocchia, April 20-450-100-101-000	Account Code Change	Teacher - LTS				4/15/24	6/30/24	
Tarabocchia, April 11-120-100-101-290	Appoint	Teacher - Grade 5 (LTS) TCH-ST-ELEM-05-02		\$290.45 /diem	Stanlick	9/1/24	12/20/24	Covering #2114

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tice, Cassandra 20-450-100-101-000	Account Code Change	Teacher				2/20/24	6/30/24	
Tice, Cassandra* 11-120-100-101-006	Appoint	Teacher - Grade 5 TCH-WR-ELEM-05-01	BA/2	\$58,590	White Rock	9/1/24	6/30/25	Replacing A. Buttel
Von Essen, Christopher 11-140-100-101-008	Transfer	Teacher - English TCH-HS-ELAG-HS-12			JTHS	9/1/24		Replacing J. Smalley
Ward, Elizabeth 20-241-200-100-000	Extra Hours	Teacher - Social Studies		\$53.08/hr.	JTMS	6/7/24	6/30/24	Not to exceed 15 hours for Sheltered English Instruction (SEI) training
Warner, Roxanne 20-450-100-101-000	Account Code Change	Teacher				1/8/24	2/4/24	
#1289	Salary Adjustment			\$137,375		7/1/24	6/30/25	
#1639	Medical Leave	Teacher			JTHS	6/5/24	8/31/24	Utilizing 2 Personal Illness, 1 Personal, balance unpaid days
#2080	Salary Adjustment			\$105,189		9/1/24	6/30/25	
#2393	Medical Leave	Teacher			JTMS	9/6/24	11/15/24	Utilizing 48 Personal Illness days
#2393	Family Leave	Teacher			JTMS	11/18/24	2/14/25	Unpaid days

*Requires mentoring

B. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Burt, Tyler	Appoint	Substitute Aide	District	5/29/24	6/30/24	
Gould, Ashley	Appoint	Substitute Teacher	District	5/30/24	6/30/24	
Hunter, Karli	Appoint	Substitute Teacher	District	5/22/24	6/30/24	
Serzan, Kimberly	Appoint	Bedside Instruction	District	5/29/24	6/30/24	
Turton, Parker	Appoint	Substitute Teacher	District	5/30/24	6/30/24	

C. 2024-2025 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Fall									
Bolka, Chloe	Appoint	Asst. Fall Cheer	2	\$1,831		\$1,831	JTHS	8/12/24	11/17/24
Brown, Connor	Appoint	Asst. Football	3	\$6,871		\$6,871	JTHS	8/12/24	11/17/24
Bruseo, Darren	Appoint	Asst. Cross Country Boys/Girls	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Cannarozzi, Katelyn	Appoint	Head Field Hockey	3	\$8,123	\$200	\$8,323	JTHS	8/12/24	11/17/24
Chapman, Shannon	Appoint	Head Cross Country Boys/Girls	3	\$6,870	\$450	\$7,320	JTHS	8/12/24	11/17/24
Eastman, Christopher	Appoint	Asst. Football	3	\$6,871	\$1,200	\$8,071	JTHS	8/12/24	11/17/24
Eastman, Christopher	Appoint	Summer Weight Rm.	-	\$2,013		\$2,013	JTHS	8/12/24	11/17/24
Gage, Travis	Appoint	Head Soccer Boys	3	\$8,123	\$650	\$8,773	JTHS	8/12/24	11/17/24
Jahn, Nicole	Appoint	Volunteer - Soccer	-	\$0			JTHS	8/12/24	11/17/24
Kalish, Jason	Appoint	Fall Weight Room	-	\$2,295	-	\$2,295	JTHS	8/12/24	11/17/24
MacDermid, James	Appoint	Asst. Soccer Boys	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Machak, Kendall	Appoint	Athletic Trainer	-	\$2,187	-	\$2,187	JTHS	8/12/24	11/17/24
Matsakis, James	Appoint	Head Football	3	\$11,046	-	\$11,046	JTHS	8/12/24	11/17/24
Mattesich, Joseph	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Montgomery, Sarah	Appoint	Volunteer - Soccer	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Quinn, Sean	Appoint	Head Soccer Girls	3	\$8,123	\$300	\$8,423	JTHS	8/12/24	11/17/24
Riccardi, Emily	Appoint	Asst. Field Hockey	2	\$4,985	-	\$4,985	JTHS	8/12/24	11/17/24
Rose, Gino	Appoint	Head Volleyball Girls	3	\$8,123	\$600	\$8,723	JTHS	8/12/24	11/17/24
Sandberg, Alan	Appoint	Asst. Football	3	\$6,871	-	\$6,871	JTHS	8/12/24	11/17/24
Serzan, Kimberly	Appoint	Head Fall Cheer	3	\$4,655	\$250	\$4,905	JTHS	8/12/24	11/17/24
Stager, William	Appoint	Asst. Football	3	\$6,871	\$1,050	\$7,921	JTHS	8/12/24	11/17/24
Thide, Jermev	Appoint	Asst. Volleyball	3	\$5,611	\$100	\$5,711	JTHS	8/12/24	11/17/24
Thompson, Marcus	Appoint	Asst. Football	3	\$6,871	-	\$6,871	JTHS	8/12/24	11/17/24
Tiger, Jahn	Appoint	Asst. Soccer Girls	3	\$5,611	-	\$5,611	JTHS	8/12/24	11/17/24
Williams, Paul	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24
Wojcik, Irene	Appoint	Asst. Volleyball	3	\$5,611	-	\$5,611	JTHS	8/12/24	11/17/24
Wood, Brandon	Appoint	Volunteer - Football	-	\$0	-	\$0	JTHS	8/12/24	11/17/24

D. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-007							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Cuddy, Kevin	Appoint	Gr. 8 Philadelphia Trip	\$125	JTMS	6/6/24	6/7/24	1 night
Shatzel, Kaitlyn	Appoint	Substitute Aide	\$21/hr.	JTMS	6/7/24	6/7/24	1 day, based on student need
Tobia, Kathleen	Rescind	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/6/24	6/7/24	1 night
Widgren, Margaret	Appoint	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/6/24	6/7/24	1 night

E. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Ackerson, Sueanne	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Cloutier, Dawn	Appoint	Summer Bus Driver	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 2 hrs/day
Cowie, Catherine	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 1.75 hrs/day
Dunn, Katie	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4.25 hrs/day
Finizio, Diane	Appoint	Summer Bus Aide	\$25.42/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.33 hrs/day
Frederick, Colleen	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Friedman, Carisa	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	6/24/24	8/30/24	Not to exceed 2.08 hrs/day
Johnson, Marshall	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Leonard, Ralph	Appoint	Substitute Summer Bus Driver	\$27.56/hr.	Transportation	6/24/24	8/30/24	As needed
Lozano, Madelyne	Appoint	Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.25 hrs/day
Marshall, Amber	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Mirando, Cheryl	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Montanye, Wendy	Appoint	Substitute Summer Bus Aide	\$25.42/hr.	Transportation	6/24/24	8/30/24	As needed
Nelson, Jerome	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Orabone, Heather	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Penicaro, David	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed
Prebor, Anne	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	6/24/24	8/30/24	Not to exceed 3.08 hrs/day
Sekula, Bridget	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed
Sherba, Gail	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Smiley, Tawanna	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed
Talmadge, Susan	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	Not to exceed 4 hrs/day
Tanis, Janet	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	6/24/24	8/30/24	As needed
Zuniga, Lorena	Appoint	Substitute Summer Bus Aide	\$24.30/hr.	Transportation	6/24/24	8/30/24	As needed

F. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Cacella, Joshua*	Appoint	Special Education Teacher	\$52.60/hr.	Cozy Lake	7/1/24	8/5/24	Not to exceed 4 hrs./day, 4 days/week

* Additional prep time not to exceed 3 hours

G. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Hollar, Kim	Appoint	Special Ed Teacher: Summer CST Meetings	\$69.60/hr.	District	6/24/24	9/2/24	Not to exceed 10 hours

H. SUMMER LEARNING PROGRAM 20-450-100-101-000							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Bassolino, Kimberly	Appoint	Substitute Teacher	\$62.38/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Bavosa, Sherry	Appoint	Substitute Teacher	\$68.74/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Brennan, Katlyn	Appoint	Teacher	\$39.83/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Clayton, Sharon	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Crowe, Kelsey	Appoint	Substitute Teacher	\$54.99/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Escolano, Jennifer	Appoint	Teacher	\$73.23/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant

H. SUMMER LEARNING PROGRAM 20-450-100-101-000							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Fandino-Diaz, Nanette	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Fogel, Theresa	Appoint	Substitute Teacher	\$46.76/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Guagenti, Alvssa	Appoint	Coordinator	\$62.50/hr.	JTMS	7/8/24	7/19/24	Not to exceed 85 hours, High Impact Tutoring grant
Gundersen, Tammv	Appoint	Teacher	\$47.51/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Hartig, Tanya	Appoint	Substitute Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Haucke, Danielle	Appoint	Teacher	\$48.87/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Heller, Cheryl	Appoint	Substitute Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Hoertel, Jessica	Appoint	Teacher	\$63.87/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Incedon, Emily	Appoint	Teacher	\$41.70/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Miceli, Sarah	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Moore, Sherry	Appoint	Teacher	\$68.74/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Pisciotto, Dominic	Appoint	Teacher	\$72.54/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Reiss, Joanna	Appoint	Teacher	\$50.83/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Rowe, Kristie	Appoint	Teacher	\$50.36/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Szuskowski, Patricia	Appoint	Teacher	\$59.93/hr.	JTMS	7/8/24	7/19/24	Not to exceed 65 hours, High Impact Tutoring grant
Trapani, Kelly	Appoint	Substitute Teacher	\$62.38/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant
Zarnick, Jessica	Appoint	Substitute Teacher	\$40.18/hr.	JTMS	7/8/24	7/19/24	As needed, High Impact Tutoring grant

I. MENTORING 2023-2024 School Year			
Mentoring Teacher	Novice Teacher	Assignment	Mentoring Fee
Barbato, Stephen	Christopher Von Essen	JTHS	\$533.44 - completed 16 weeks alternate route
Bruggeman, Joanna	Grace DePalma	White Rock	\$733.48 - completed 22 weeks alternate route
Cinnamon, Christine	Chloe Bolka	Cozy Lake	\$550.00
Connors, Amy	Cassandra Tice	Cozy Lake	\$110 - completed 6 weeks
Corter, Lindsay	Lindsay Bank	JTMS	\$550.00
Diaz, Gabrielle	Kristy Vazquez	Stanlick	\$513.52 - completed 28 weeks
Grav-Reveredo, Meg	Francisco Lopez-Ballesteros	JTHS	\$550.00
Greene, Marin	Eleanor Hartranft	Briggs	\$293.44 - completed 16 weeks
Lorenzo, Joy	Megan Kochan	Stanlick	\$220 - completed 12 weeks
Moss, Kimberly	Lauren Mann	Stanlick/White Rock	\$192.57 - completed 10.5 hours
Pisciotto, Dominick	Kaitlyn Iliff	JTHS	\$165 - completed balance of 9 weeks
Platz, Barbara	Brigid Heitmann	Briggs/Stanlick	\$293.44 - completed 16 weeks
Platz, Barbara	Kristy Vazquez	Stanlick	\$36.68 - completed balance of 2 weeks
Rowe, Kristie	Cassandra Tice	White Rock	\$311.78 - completed 17 weeks
Senney, Tanya	Brianna Kajetzke	Stanlick	\$55 - completed 3 weeks
Uvino, Katherine	Amber Simm	Briggs/Stanlick	\$550.00
Ziobro, Michelle	Brianna Kajetzke	Stanlick	\$293.44 - completed balance of 16 weeks

J. CURRICULUM WRITING							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Maximum Hours
Parra, Kirsten	Adjusted Start Date	WL Spanish 2 CP and Honors	\$44.39/hr.	District	9/1/24	6/30/25	10
Parra, Kirsten	Adjusted Start Date	WL Spanish 3 CP and Honors	\$44.39/hr.	District	9/1/24	6/30/25	10
Parra, Kirsten	Adjusted Start Date	WL Spanish 4 CP	\$44.39/hr.	District	9/1/24	6/30/25	10

J. CURRICULUM WRITING							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Maximum Hours
Parra, Kirsten	Adjusted Start Date	WL Spanish 5 CP	\$44.39/hr.	District	9/1/24	6/30/25	10

M.2 Motion to approve the following corrections to the September 18, 2023 Minutes, Personnel Section:

D. EXTRA DUTY PAY							
MIDDLE SCHOOL 11-401-100-101-007**							
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.
Meade, Colleen	Appoint	Homework Club Monitor	4	\$2,070	JTMS	9/19/23	6/30/24

Corrected rate, split stipend

M.3 Motion to approve the following corrections to the April 24, 2024 Minutes, Personnel Section:

Name Account Code	Position	Degree/ Level	Step	Base Salary/ Hourly Rate	Longevity/ Stipend	Total	Discussion
Non-Tenured Certificated Staff							
DeGeorge, Sara 11-000-218-104-007	School Counselor						Corrected name misspelling
Wassmer, Stephanie 11-140-100-101-008	Teacher						Corrected name misspelling

M.4 Motion to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education, based upon the recommendation of the Superintendent of Schools, withholds the salary and increment adjustment of Employee I.D. #1289 for the 2024-2025 school year for the reasons, provided by the Superintendent of Schools, on record with the Board members, and in the office of the Superintendent, and directs its Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten (10) days; and

BE IT FURTHER RESOLVED, that Employee #1289 will neither receive the increment the employee lost nor any monies associated with it.

M.5 Motion to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education, based upon the recommendation of the Superintendent of Schools, withholds the salary and increment adjustment of Employee I.D. #2080 for the 2024-2025 school year for the reasons, provided by the Superintendent of Schools, on record with the Board members, and in the office of the Superintendent, and directs its Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within ten (10) days; and

BE IT FURTHER RESOLVED, that Employee #2080 will neither receive the increment the employee lost nor any monies associated with it.

N. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.8, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 24, 2024 through May 20, 2024.

N.2 Motion to approve third-party participation in summer football activities for Jefferson Township High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with NJSIAA Guidelines.

N.3 Motion to approve and accept the American Rescue Plan: Safe Return Plan.

N.4 Motion to approve the submissions of the Language Instruction Educational Program (LIEP) Three-Year Plan.

N.5 Motion to approve the revised curriculum for the 2024-2025 school year, as aligned to the New Jersey Student Learning Standards (NJSLS).

- a. Advanced Sports and Entertainment Journalism
- b. Fundamentals of Communication
- c. Grade K ELA
- d. Grade 1 ELA
- e. Grade 2 ELA

N.6 Motion to approve the contract with Visions Federal Credit Union for the 2024-2025 school year.

N.7 Motion to approve the following day field trips:

School, Group/Activity	Location
White Rock Elementary School, 5th Grade	Oak Ridge, NJ
JTHS Academy for Environmental Science, 9th Grade Students	Sandyston, NJ
JTHS Academy for Environmental Science, 11th & 12th Grades	Sandyston, NJ
JTHS Academy for Environmental Science, 10th, 11th & 12th Grades	Sandyston, NJ

N.8 Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTHS Athletics	Franklinville, NJ

O. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

_____ Mr. Brown	_____ Mr. Natale	_____ Mr. Stewart
_____ Mrs. Gould	_____ Mrs. Perez	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Poulas, <i>President</i>

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations (*available on district website for review*):

File Code	Title	Action
5440 R	Honoring Student Achievement	New
5530 R	Substance Abuse	Revision

FILE CODE KEY: B - Bylaw P - Policy M - Mandate R - Regulation
 ACTION KEY: N - New RV - Revised A - Abolish

P. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

- Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 20, 2024 through June 17, 2024:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	0	0	0
Cozy Lake	0	0	0
White Rock	1	1	0
Jefferson Twp. Middle School	3	2	1
Jefferson Twp. High School	3	0	3

- Enrollment Report as of 5/31/24:

	May 2023	May 2024
Grades Preschool	115	253
Grades K-5	1,022	1,046
Grades 6-8	576	569
Grades 9-12	866	828
TOTAL	2,579	2,696
Tuition students received	3	3
Out-of-district placement	25	19

Reporting of enrollment has been modified and includes an additional 10 preschool classrooms for school year 2023-2024.

Q. COMMUNICATIONS**R. PUBLIC COMMENTS** *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).***S. OLD BUSINESS****T. NEW BUSINESS****U. CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of June 2024, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____ Mr. Brown

_____ Mrs. Gould

_____ Mrs. Grater

_____ Mr. Natale

_____ Mrs. Perez

_____ Mrs. Small

_____ Mr. Stewart

_____ Mrs. Wildermuth, *Vice President*

_____ Mrs. Poulas, *President*

Appendix A

Professional	Area of Practice	Contract Period
Gallagher Insurance, Risk Management, & Consulting	Property/Liability Insurance Agent of Record	Jan. 1, 2024 – Dec. 31, 2024
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2024 – Dec. 31, 2024
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2024 – Dec. 31, 2024
The Busch Law Group	Special Counsel - Education Related Matters	Jan. 1, 2024 – Dec. 31, 2024
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2024 – Dec. 31, 2024

Appendix B

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Millier, Joni	Virtual	Virtual	NJASBO Introduction to Payroll	\$325.00	-	-	-	-	-	\$325.00
Reinstein, Jodi	Oct. 17-18, 2024	Atlantic City, NJ	2024 NJPSA FEW NJASCD Fall Conference: ILLUMINATE	\$380.00	-	-	1.5	\$140.06	-	\$520.06
von Essen, Kathleen	Aug. 5-8, 2024	Webinar	AP Psychology - APSI @ Drew University	\$775.00	-	-	-	-	-	\$775.00

All Meals are prorated 75% on travel days per GSA guidance